



FEDERATION OF INTERNATIONAL
LACROSSE

WOMEN'S SECTOR

WOMEN'S WORLD EVENT BYLAWS

July 2014

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FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
1. Organization							
1.1	Naming Rights		FIL	HC	PC	Schedule All dates are calculated on July/August event. These may change if the event date changes/	Reference
	1.1.1	Any "Naming Rights" to be included as part of a major sponsorship for a FIL World Event shall be known as the "FIL ... WOMEN'S WORLD CUP/CHAMPIONSHIP" (subject to approval by the FIL Board). The host country is responsible for seeking sponsorship. If a major sponsor is granted, FIL will have final approval of the name.	•	•			World Event Contract
	1.1.2	The Senior Championship shall be known as the '20XX FIL WOMEN'S WORLD CUP' or the "FIL WOMEN'S WORLD CUP 20XX". It is the responsibility of the host country to promote this Championship under the banner of the FIL. The U19 Championship shall be known as the "20XX FIL WOMEN'S U19 WORLD CHAMPIONSHIP" or FIL WOMEN'S U19 WORLD CHAMPIONSHIP 20XX. It is the responsibility of the host country to promote this Championship under the banner of the FIL.	•	•			World Event Contract
1.2	Timing		FIL	HC	PC	Schedule	Reference
	1.2.1	The Senior World Cup will be conducted every four years. The U19 World Championship will be conducted every two years following the World Cup.	•				World Event History - Appendix
1.3	Selection of host country and location		FIL	HC	PC	Schedule	Reference
	1.3.1	Countries interested in hosting a world event must complete the World event bid and submit by the due date.	•	•	•	1 December - Five years pre-event	World Event Bid Timetable
1.4	Country Eligibility		FIL	HC	PC	Schedule	Reference
	1.4.1	A country must be a member of the FIL for at least two years prior to participating in a world event (from date of commencement of the event). A full member country is eligible to compete for the championship trophy. An associate member can participate in the event; however, will not be eligible to play in the medal play-off rounds.	•	•	•	Two years pre-event	Membership
1.5	Invitation to Attend		FIL	HC	PC	Schedule	Reference
	1.5.1	It is the host responsibility to work with FIL to set the exact dates not later than 1 st June, two years prior to the world event, with dates included in the invitation.	•	•		1 June – Two years pre-event	

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
	1.5.2	FIL, in liaison with the host country, will send 'invitations to participate' to all FIL members no later than 1 st June, two years prior to a world event. The invitation will include a form to accept the rules and regulations governing the world event (Acceptance form), a Country Contact form and payment of funds information.	•	•	•	1 June – Two years pre-event	Acceptance Form Country Contact Form
1.6	Team Entries		FIL	HC	PC	Schedule	Reference
	1.6.1	A country's First National Team is the only team allowed to participate in the FIL world event.					
1.7	Cost of entry (Entry Fee)		FIL	HC	PC	Schedule	Reference
	1.7.1	The event entry fee will be determined and retained by FIL and advised in the invitation. All payments must be made as per the invoice instructions.	•	•	•		Entry fee Policy
	1.7.2	It is the responsibility of each country wishing to compete to complete the Acceptance form and Country Contact form within two months from the invitation being sent to the FIL Women's Competitions Chair. After receiving these forms, an invoice will be issued for 50% of the entry fee which will be due thirty days from the date of invoice. The entry fee must be paid as per the invoice instructions. A second invoice for the remaining 50% will be issued, due by 31 st December in the year prior to the event.			•	Not later than sixty days following receipt of the invoice	Acceptance Form Country Contact Form
1.8	Late Entries		FIL	HC	PC	Schedule	Reference
	1.8.1	Late entries from countries who haven't participated in a prior world event may be accepted by FIL in consultation with the host country up to one year prior to a world event on a negotiated cost basis, unless replacing a withdrawing country. The decision to participate will be made by the Women's Sector Chairs and Women's Director.	•	•	•		
	1.8.2	Late entrants may face other additional costs as determined by FIL or the host country.	•	•	•		
1.9	Team withdrawal		FIL	HC	PC	Schedule	Reference
	1.9.1	In the circumstances where a team has entered a world event, and proceeded beyond the point of paying the participation fee (due by 31 st December in the year prior to the event) the event, various penalties will apply to the team's National Governing Body (the member of FIL) if the team subsequently withdraws from the event or fails to arrive to participate.	•	•	•		Withdrawal of teams policy
1.10	Player Eligibility		FIL	HC	PC	Schedule	Reference
	1.10.1	Eligibility to participate will be determined by compliance with the FIL Player Eligibility Criteria. Competitors must be fifteen years or older at the commencement of the event (Opening Ceremony).			•		Player Eligibility Criteria
1.11	U19 Only Player Eligibility		FIL	HC	PC	Schedule	Reference
	1.11.1	U19 Only: Competitors must be fifteen years or over at the commencement of the event (The Opening Ceremony), and eighteen years or younger as of 31 st August in the year prior to the world event.			•		Player Eligibility Criteria
1.12	Player forms - Registration, Proof of Eligibility, Medical Treatment Authority, & Code of Conduct		FIL	HC	PC	Schedule	Reference

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
1.12.1	It is the countries' responsibility to electronically submit all forms (Registration, Proof of Eligibility, Medical Treatment Authority, and Code of Conduct) no later than 1 March of the year of the event. If U19, the forms must also be signed by the parent/guardian.	•	•	•	1 March	Online registration	
Staff forms (Registration & Code of Conduct)			FIL	HC	PC	Schedule	Reference
1.12.2	It is the countries' responsibility to electronically submit all staff forms (Staff Registration & Code of Conduct) no later than 1 March of the year prior to the commencement of the event.	•	•	•	1 March		
1.13	Anti-Doping	FIL	HC	PC	Schedule	Reference	
1.13.1	It is FIL's responsibility: <ul style="list-style-type: none"> - to include in the Acceptance form an acknowledgement that a country will abide by FIL drug testing regulations upon accepting the invitation. - to give to all countries a clear advance statement of the situation that will be in force regarding drug testing 	•				Anti-Doping Policy	
1.13.2	It is the host country's responsibility to: <ul style="list-style-type: none"> - advise the FIL of any/exact drug testing procedures no later than 1 April (or as soon as the host country is notified) prior to the world event - pay for the costs associated with the required tests and analysis 		•		1 April	Anti-Doping Policy	
1.13.3	The Women's Competitions Chair will communicate not later than 1 April prior to commencement of world event of any drug testing that may take place and conditions.	•			1 April	Anti-Doping Policy	
1.13.4	It is the countries' responsibility to: <ul style="list-style-type: none"> - agree to abide by the FIL Anti-Doping Policy or decline the invitation to participate in the world event. - ensure they are conversant with the FIL Anti-Doping Policy including the list of Prohibited substances and methods issued by the World Anti-Doping Agency - submit athlete TUE (Therapeutic Use Exemption) forms not later than 1 May prior to the world event to the Women's Competition Chair. 			•	1 May	Anti-Doping Policy Therapeutic Use Exemption form	
1.14	Communication	FIL	HC	PC	Schedule	Reference	
1.14.1	It is the responsibility of FIL, the host country and participating countries to be punctual with all communications and to meet stipulated deadlines.	•	•	•			
1.14.2	Fax and e-mail signatures are deemed valid.						
1.15	Non-Compliance	FIL	HC	PC	Schedule	Reference	

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
	1.15.1	The host country and participating countries must abide by the FIL Women's World Event Bylaws. A penalty may be imposed on any country for non-compliance with World Event Bylaws. Penalties will be determined by the FIL Board and Women's Sector Chairs, and may take several forms including financial. A financial penalty is defined in units. The amount of one unit will be determined by the Board at each General Assembly. Documentation regarding penalties (e.g. invoices) will be advised following breaches.	•	•	•		Unit Determination 1 unit = \$100 USD
1.16	Damages		FIL	HC	PC	Schedule	Reference
	1.16.1	It is the host country's responsibility to report any charges/damages/ to the FIL Board up to ninety days after the completion of the event. A decision on these damages will be made, with countries advised not more than thirty days following submission to FIL. Any damages or charges must be paid prior to any future world event participation, including women's or men's events.	•	•	•	Up to three months post-event	
1.17	Withdrawal of Teams	In the circumstances where a team has entered a world event, and proceeded beyond the point of paying the participation fee (due 31 st December of the year preceding) for the event, if a team subsequently withdraws from the event or fails to arrive to participate, penalties will be assessed to the National Governing Body in accordance with the FIL Withdrawal of Teams Policy.					FIL Withdrawal of Teams Policy Residual Debt Policy
1.18		All Residual Debts owed the FIL must be paid in full before a country can participate in a future FIL World Event.					Residual Debt Policy
1.19		FIL World Event Financial policies are set forth on the FIL web site. All countries participating in a FIL World Event must follow the FIL Financial Policies.					FIL World Events Financials
1.20		A Disciplinary Committee will be convened when a complaint of behavior serious enough to harm or damage the reputation of women's lacrosse or the safety of participants at a FIL world event is received in writing. The World Event Discipline Policy will be followed.					FIL World Event Discipline Policy
2. Conduct of Tournament							
2.1	Playing Rules		FIL	HC	PC	Schedule	Reference
	2.1.1	All world events will be conducted as per current FIL Women's Rules and Tournament Rules. It is the responsibility of the host country and each participating country to be fully conversant with all FIL Rules including: Membership, Women's World Event Bylaws and Appendix, FIL Women's Eligibility Requirements, and Women's Tournament Rules and Procedures.	•	•	•		FIL Women's Rule Book
2.2	Field Size		FIL	HC	PC	Schedule	Reference
	2.2.1	The size of the field is determined by current FIL Women's Rules. It is the host country's responsibility to mark the game fields with correct lines as defined in the current FIL Women's Rules book.	•	•	•		FIL Women's Rule Book
2.3	The Team		FIL	HC	PC	Schedule	Reference

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
2.3.1	Players: A team may consist of a maximum of eighteen players once the event begins. A team may bring up to two additional players to train with the team prior to managers' meeting where the final roster is confirmed. The two additional players may remain with the team for the duration of the event and may participate in practices held on practice fields after the commencement of the event, but may not participate in any activities on the main game fields including opening and closing ceremonies.	•	•	•			
2.3.2	Staff: Each country may have a staff of six which must include one person trained in the physical care of their athletes (for example, a physiotherapist, athletic trainer). Failure to include this member will result in liaison with the host country for provision of same at the country's own expense. Each country may also include a licensed medical practitioner as a 7th staff member, as defined by the FIL Definition of Medical Practitioner in the Appendix.	•	•	•			Appendix
2.3.3	Interpreter: An interpreter may be utilized by countries where English is not the first language. This staff member will be additional to the staff identified in 2.3.2. The use of this person must be approved by the Women's Competition Chair prior to the online submission of the team rosters 1 March.				1 March		
2.3.4	Total team: A maximum of 24 (18 players plus 6 staff) without a licensed medical practitioner or interpreter. A maximum of 25 (18 players plus 7 staff) with a licensed medical practitioner. A maximum of 26 (18 players plus 8 staff) with a licensed medical practitioner and an interpreter. Player and staff names are to be confirmed at the first Managers' meeting, held one day prior to the first game of the event. No player or staff may be added to any team following the conclusion of the first Managers' meeting.				One day pre-event		
2.4	Playing Uniform & Equipment	FIL	HC	PC	Schedule	Reference	
2.4.1	All uniforms must be in line with requirements in FIL rules and include the FIL patch which is to be located on the right or left thigh of the skirt/shorts. Non-compliance = ten units.	•	•	•			FIL Women's Rule Book
2.4.2	It is each country's responsibility to advise the Women's Competition Chair of exact uniform details, including a picture of the playing uniform no later than 1 January in the year of the world event. Each country must have both a light (white or a very light color) and a dark jersey. Designs or other colors on the uniform must not in any way interfere with the primary color of the jersey.	•	•	•	1 January		Appendix

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
		The font on the jersey must be of a style accepted by the FIL (see Appendix). Non-compliance = one unit per month late.					
2.4.3		Teams are required to bring shirts (home and away) to the first managers' meeting. If a shirt is non-compliant the offending country will be required to have plain shirts printed at their cost, and be ready for their first day of play.	•	•	•		
2.4.4		Each team must have two "blood" shirts in each color available.	•	•	•		
2.4.5		It is each country's responsibility to advise via email the Women's Rules and Officiating Chairs of the crosses that their team will be playing with at the world event, including four pictures of each cross (front, left side, back and right side) including showing the connection of the handle to the head no later than three months prior to the world event. The Rules and Officiating Chairs will inform the member country of any concerns no less than two months prior to the world event.	•		•		
2.5	Playing Ball		FIL	HC	PC	Schedule	Reference
2.5.1		The color of the ball to be used for the world event is determined in accordance with the FIL Women's Tournament Rule 24.b.	•	•	•		FIL Women's Rule Book
2.6	Duration		FIL	HC	PC	Schedule	Reference
2.6.1		The tournament shall be not less than ten and not more than fourteen days from the first day of play to the final day of play, depending on the number of teams competing.		•			
2.6.2		The commencement of the Opening Ceremony determines the opening of the event. The conclusion of the Closing Ceremony determines the end of the event.					
2.7	Schedule		FIL	HC	PC	Schedule	Reference
2.7.1		The FIL Women's Competition Committee, in consultation with the Officiating Chair and the Women's Director, will determine the tournament schedule subject to the number of competing countries. All dates are calculated on July/August event. These may change if the event date changes.	•				
2.7.2		If the tournament is for ten days, the schedule should include at least one rest day, and ideally this is to be the same rest day for all teams. If the tournament is between eleven and fourteen days, the schedule should include at least two rest days.	•				
2.7.3		The daily schedule must allow sufficient time for all matches to be played to a clear winner.	•				FIL Women's Rule Book
2.7.4		The first game of the day must not commence before 9am. The final game of the day must not commence later than 8pm.					
2.7.5		The schedule must be as even as possible, with a balance of late/early matches.	•				
2.7.6		Each team will participate in not more than one game per day.	•	•	•		

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
2.9.7	Night games may be included in game schedule.		•	•	•		
2.7.8	The Competition Chair will liaise with the host country and circulate to all countries not later than 1 January prior to the event for comments.		•			1 January	
2.7.9	It is the responsibility of each country to advise the Competition Chair of comments/suggested alterations to not later than 1 February prior to the event.				•	1 February	
2.7.10	The final schedule will be ratified by the Women's Sector Chairs and Women's Director and circulated as follows: First/top pool – 1 July in the year prior the event, Remainder of the pools - 1 January in the year of the event.		•			1 March	
2.8	Postponed Games		FIL	HC	PC	Schedule	Reference
2.8.1	The final decision to postpone games is to be made by the World Event Coordinator, the Competition Chair, the Officiating Chair, and the head grounds person.		•	•			
2.8.2	The schedule will include provision for postponed games in the schedule.			•			
2.9	Pre- match schedule		FIL	HC	PC	Schedule	Reference
2.9.1	It is the host country's responsibility to: - ensure all bench officials have written instructions of pre-match schedule - provide timers, scorers and statisticians trained to perform duties required - prepare a proposal of pre-game line-up and to inform dignitaries in advance of requirements to participate			•			FIL Women's Rule Book
2.10	Post-match schedule		FIL	HC	PC	Schedule	Reference
2.10.1	It is the host country's responsibility to prepare the post-match schedule and to inform dignitaries in advance of requirements to participate in the presentation of the Player of the Match Award		•	•	•		FIL Women's Rule Book Appendix
2.11	Points and ladder calculation		FIL	HC	PC	Schedule	Reference
2.11.1	A points system will be used for round robin and knock-out pool play with all matches being played to a clear winner. Win = 2 points Loss = 0 points		•	•	•		
2.11.2	The final standings for pool or round robin play will be determined by points. In the event of a tie, the tie will be broken by the result of the head-to-head meeting between the teams. In the event of a tie, the goal differential formula will be used as per FIL Women's Rules.		•	•	•		Appendix
2.12	Practice Schedule		FIL	HC	PC	Schedule	Reference
2.12.1	Practice fields must be the same surface as games where possible.			•			
2.12.2	Practice goals must be supplied at site of games, preferably two goals per team.			•			

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
2.12.3	It is the host country's responsibility to solicit practice schedule requests from the countries by 1 April and to advise countries and FIL Women's Competition Chair of the final practice schedule by 1 May. The host country is not required to schedule practice time for teams not submitting their schedule request. Practices beyond the FIL scheduled practices are the responsibility of the country to schedule with the host and to be paid for separately.			•		1 April 1 May	
2.12.4	It is each country's responsibility to, upon receiving the proposed practice schedule; confirm acceptance/non-acceptance of proposed schedule to the host country with opportunity to comment.				•		Practice changes
2.12.5	Only the official team members are allowed on the game fields from the time the final roster is confirmed at the managers' meeting until the end of the event.				•		
2.13	Venue	FIL	HC	PC	Schedule	Reference	
2.13.1	It is the responsibility of the host country to schedule the locker rooms including toilets to ensure that only one team is in the locker room at any one time. Locker rooms will be secure for team members only.		•				
2.13.2	Any team member may leave the field at any time during the game to go to the secure locker room.			•			
2.13.3	It is the responsibility of the host country to provide shelters on the pitch for teams and officials.		•				
2.14	Meetings	FIL	HC	PC	Schedule	Reference	
2.14.1	Coaches & Managers: The first (pre-event) Coaches and Managers meeting is to be scheduled one day prior to the first game of the event. Each team is to be represented, preferably, and at a minimum, by the Head Coach and Manager. The meeting shall be co- chaired by the FIL Competition Chair, Officiating Chair and Rules Chair. It is the responsibility of the host country to schedule day, time and venue for meeting and advise accordingly. This meeting may be separated into 2 meetings if required. Non-compliance = 3 units.	•	•	•	One day pre-event	Coaches & Managers Meetings	
2.14.2	Coaches & Managers: At least one more ('in-event') Coaches & Managers meeting is to be scheduled during the competition. The first of these meetings shall be held at the conclusion of play on Day 2. Each team is to be represented, preferably, and at a minimum, by the Head Coach and Manager. The meeting shall be co-chaired by the FIL Competition Chair, Officiating Chair and Rules Chair. It is the responsibility of the host country to schedule day, time and venue for meeting and advise accordingly. If any additional meetings are required, they shall be determined by the FIL Competition Chair, Officiating Chair and Rules Chair and advised accordingly. This meeting may be separated into 2 meetings if required. Non-compliance = 3 units.	•	•	•	2nd day of event	Coaches & Managers Meetings	

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
2.14.5	Medical staff: The first (pre-event) Medical meeting is to be scheduled one day prior to the first game of the event. Each team is to be represented, by the Athletic Trainer (or equivalent) and/or Medical Practitioner representing their team. The meeting shall be co- chaired by the FIL Competition Chair and event Medical Director. It is the responsibility of the host country to schedule day, time and venue for meeting and advise accordingly. This meeting must be held separately with the Coaches & Manager's meeting. A Country's designated Athletic Trainer and/or Medical Practitioner must be on the practice and game field with the team at all times (unless they are attending to an emergency off site). Failure to have at least one Medical Personnel with the team on the field can result in a financial penalty. Non-compliance = 3 units.						
2.14.6	Medical staff: At least one more 'in event' Medical meeting is to be scheduled during the competition. Each team is to be represented at a minimum, by the Athletic Trainer (or equivalent) or Medical Practitioner. The meeting shall be Chaired by the event Medical Director. It is the responsibility of the host country to schedule day, time and venue for meeting and advise accordingly. Non compliance = 3 units.						
2.15	Scoreboard and Clock	FIL	HC	PC	Schedule	Reference	
2.15.1	It is the responsibility of the host country to provide scoreboards and clocks. Teams should be clearly identified on or by the scoreboard. Both the scoreboard and clock must be clearly visible. The clock, showing elapsed time, must be positioned for easy sighting by players and officials (and spectators) if possible.		•				
2.15.1	Table Staff (clock and scorebook/board operator) must be trained in game protocol, found in the Appendix to these bylaws.						Appendix
2.16	Insurance	FIL	HC	PC	Schedule	Reference	
2.16.1	No responsibility for insurance of players or spectators, will be taken by the FIL. It is the responsibility of the host country to acquire site and liability insurance and consider cancellation insurance.		•	•			
2.16.2	It is recommended that each country have insurance to cover travel, baggage and medical insurance for their own players and for players to have player liability coverage.						
2.16.2	The FIL provides commercial general liability (bodily injury or property damage) insurance for officials at a cost borne by FIL.		•				
2.17	Filming	FIL	HC	PC	Schedule	Reference	

FIL Women's World Event Bylaws			FIL	HC	PC	Schedule	Reference
2.17.1	During Practices: Filming is permitted under certain conditions. Practices will be defined as open or closed (dependent upon the nature of the facility). Filming may occur at an open session, where the public has free entry. No filming may take place during a closed session, where public entry will be denied.				•		
2.17.2	During Matches: It is the responsibility of the host country to provide a safe, secure media station for filming of matches, separate/away from the spectators and teams. During each game, each competing team will be permitted a maximum of two people to film from the official filming position. See digital recording section 6.9.		•	•			
2.18	Wireless Communication		FIL	HC	PC	Schedule	Reference
2.18.1	The use of wireless and electronic communication on the sideline is not permitted unless in the case of an emergency. In this instance, the call must be made at the scorer's table.		•				
2.19	Gift exchange		FIL	HC	PC	Schedule	Reference
2.19.1	It is each country's responsibility to have sufficient gifts (pins or equivalent) for exchange for: <ul style="list-style-type: none"> - each team played at the event - Officials (On and Off Field) - Official Party (see 3.3 below) - Host country Teams will be told in advance how many gifts to bring.				•		

3. Organizing Personnel							
3.1	World Event Coordinator		FIL	HC	PC	Schedule	Reference
	3.1.1	The host country must appoint a World Event Coordinator at least three years prior to the World event.		•		At least three years pre-event	
	3.1.2	FIL will invite the World Event Coordinator to the Women's Sector meetings for two years prior to the world event as an "invited guest" (cost to be borne by host country, not FIL).		•			
3.2	Liaison Officers		FIL	HC	PC	Schedule	Reference
	3.2.1	It is the responsibility of the host country to appoint Liaison Officers and brief them on job requirements. Ideally, one Liaison Officer would be appointed to each country.		•			Roles & Responsibilities
	3.2.2	The host country must provide contact details of the respective Liaison Officers to participating countries not later than 1 January in the year of the event.		•		1 January	
3.3	Official Party		FIL	HC	PC	Schedule	Reference
	3.3.1	The Official Party consists of: - FIL Board - FIL Women's Chairs - Coordinator of the next Women's World Event.					
3.4	Tournament Medical Staff		FIL	HC	PC	Schedule	Reference
	3.4.1	It is the responsibility of the host country to provide athletic trainer/ physiotherapist care for the umpires. This cost to be shared among all participating countries.		•			

4. Officials (On Field and Off Field)			FIL	HC	PC	Schedule	Reference
4.1	Selection		FIL	HC	PC	Schedule	Reference
	4.1.1	The number of 'On and Off Field' officials appointed (collectively known as 'the officials') will be determined by The FIL World Event Officials Selection Policy. The World Event Officiating Committee shall consist of the FIL Officiating Chair (Head), Rules Chair (Associate), Assignor, Clinician and Assessor.	•		•		FIL World Event Officials Selection Policy
	4.1.2	Affiliation of Country: An official's affiliation shall be based on either: a) the country where the official lives more than 51% of the calendar year OR b) the country which awarded the official her/his first national rating. A national rating shall be defined as the highest rating awarded by a country. An 'On Field' Official must make this designation of affiliation by 1 st January of the year prior to the year of the World Event. This designation of affiliation must be in writing and signed by the official and the President/Chair/FIL Designated contact of the Lacrosse Association of the country being designated.			•	1 January – In year prior to event	FIL World Event Officials selection Policy
	4.1.3	On Field Official's selection: All member countries who have officials who are either International or Nationally accredited umpires, shall be invited to nominate them according to the FIL World Event Selection Policy, to the FIL Officiating Chair by 1 st November in the year prior to the world event.	•		•	1 November – In year prior to event	FIL World Event Officials selection Policy
	4.1.4	Off Field Official's selection: All member countries who have officials who are FIL Off Field Officials (see FIL Off Field Officials Policy), shall be invited to nominate them according to the FIL World Event Selection Policy, to the FIL Officiating Chair by 1 st November in the year prior to the world event.				1 November – In year prior to event	See FIL World Event Officials selection Policy
	4.1.5	Officials will be selected and ratified by the FIL Women's Sector Committee by 31st December of the year prior to the world event.	•			31 December - in year prior to event	FIL World Event Officials selection Policy
	4.1.6	Officials uniform to be determined by FIL Women's Rules.	•				FIL Women's Rule Book
4.2	Selection for Playoffs		FIL	HC	PC	Schedule	Reference
	4.2.1	Umpire selection for playoffs will be overseen by the Officiating Chair and the World Event Officiating Committee. Input may be sought from other Off Field Officials.	•	•	•		Umpires - Finals
4.3	Official Costs/Expenses		FIL	HC	PC	Schedule	Reference
	4.3.1	The host country will provide and pay for 100% of accommodation, as well as breakfast and lunch for the Officials. This will include one night after closing of World Event. The host country shall arrange the accommodation. Note: This process will change post 2017 World Cup.		•			
	4.3.2	Direct transport for the officials to the event airport/train or bus station from the home location airport/train or bus station and return to the home location airport/train or bus station is to be shared equally paid for by all participating countries, including the pre-event Officiating clinic.					

	4.3.3	All travel arrangements for Officials will be made through a travel agent appointed by the FIL. All cost for travel arrangements of Officials will be cost shared between all participating countries. The FIL Director of Finance will notify the participating countries at the earliest opportunity and issue cost sharing invoices as soon as these costs are finalized			•		
	4.3.4	Travel Insurance, covering cancellation, delay, rebooking and illness, is the sole responsibility of each official. Evidence of insurance will be provided to the Officiating Chair no later than one month prior to the world event.	•		•		
4.4	FIL Pre-World Event Officiating Clinic		FIL	HC	PC	Schedule	Reference
	4.4.1	The FIL Pre-World Event Off Field Officials Clinic will be held four days prior to start of a world event, and On Field Officials Clinic will be held three days prior to the start of a world event. Officials will be expected to arrive on the night before the start of their clinic.	•	•	•	Four days pre-event	
	4.4.2	It is the responsibility of the host country to make arrangements for accommodation for four nights (Off Field Officials) and three nights (On Field Officials) and two meals per day for all officials selected for world event.		•			
4.5	Officials meetings		FIL	HC	PC	Schedule	Reference
	4.5.1	Officials will meet daily during the World Event. A designated meeting room for official meetings is required, preferably at the site of the games and at the accommodation.	•				Officials Meetings
4.6	Table Officials (Scorers and Timers)		FIL	HC	PC	Schedule	Reference
	4.6.1	It is the responsibility of the host country to provide Table Officials (at least four per field) and to make sure they are fully conversant with the FIL Rules and the statistics program being used for the event. It is the responsibility of the host country to provide the Table Officials with breakfast and lunch and accommodation (if they are not local) at the host country expense.		•			Roles & Responsibilities
	4.6.2	It is the responsibility of the Head Table Official to ensure a copy of all score sheets are given to the Competition Chair and Officiating Chair at the completion of each day's play. It is the responsibility of the Media Coordinator to make sure that game statistics are published on both the FIL and Event web-site. Game statistics will be given to each coach at halftime and immediately following the game if possible.	•	•			
4.7	Ball Girls/Boys		FIL	HC	PC	Schedule	Reference
	4.7.1	It is the responsibility of the host country to: supply ball persons; brief them on the rules of the game; a set of standard uniform; and provide appropriate protective equipment if required.	•	•	•		Roles & Responsibilities

5. Hospitality							
5.1	Accommodation		FIL	HC	PC	Schedule	Reference
	5.1.1	The FIL is to pay 100% of accommodation for the FIL Board and Women's Competition Chair and one FIL Representative for each game field. This shall include not more than four nights for the FIL Representative and two nights for the remainder of the FIL Board, prior to first match and one night after closing of the world event. The host country shall arrange the accommodation.	•	•			
	5.1.2	All countries are responsible for 100% of the cost of accommodation for their team and Country representative. The host country shall arrange the accommodation.			•		
	5.1.3	The following to be housed together: - Teams with Liaison Officers - Officials – not to be housed on the same floor as any Team - FIL Board & Women's Competition Chair - Country representative (Reservation and cost will be the responsibility of each country) Note: The teams must be housed separately from the Officials, the FIL Board and Competition Chair and Country Representatives.		•			
	5.1.4	The following to be made available: - individual team meeting rooms with TV viewing and IT facilities - lounge area, preferably one per team - central message board - security - adequate telephone and IT facilities		•			
	5.1.5	There must be: - a bed for each person - desirably not more than 2 people per room - a bathroom between not more than 4 people - laundry facilities available -Air conditioning in the accommodations is preferred		•			
	5.1.6	Spectators cannot be housed with teams, officials or FIL Representatives.		•			
5.2	Meals		FIL	HC	PC	Schedule	Reference
	5.2.1	FIL is to pay for breakfast and lunch for the FIL Board and Competition Chair.	•				
	5.2.2	It is the responsibility of the host country to: - arrange for provision of meals/meal package options - ensure meals are nutritionally balanced and culturally acceptable - request that 'special' dietary needs be advised by countries not later than 90 days prior to the Event		•		1 May	
	5.2.3	All countries are responsible for 100% of the cost of meals for their team and Country Representative.			•	Due to host country per request	

	5.2.4	It is the responsibility of each country to advise the host country no later than 90 days prior to the world event of the special dietary requirements in their party.(i.e., vegetarian, food allergies)			•	Not later than three months pre-event	
5.3	Transportation		FIL	HC	PC	Schedule	Reference
	5.3.1	The host country will arrange and pay for transportation from arrival point in country (e.g. airport, train station, bus station) to event residence and will assist in arranging for transportation from residence to departure point (if leaving immediately following the Championship) for: Official Party Teams Officials Score table personnel including announcers if coming from outside host city The costs of VIP's/Past FIL Board/IFWLA Presidents/FIL Lifetime Achievers/IFWLA Life Members/FIL Board transportation will be borne by FIL.		•			
	5.3.2	The host country will provide transportation one round trip transportation for each country to games and official functions per day. It is preferable that teams have their own buses. If sharing buses, match opponents on that given day must not travel with each other. Arrangements for any other transportation needs other than those to and from games are the responsibility of the country.		•	•		
	5.3.3	It is the responsibility of each country to advise the host country of exact details of arrival of team and officials - arrival point, date, time and mode of arrival not later than 1 April. If a visiting team does not meet the deadline for informing the host country of arrival times, they risk forfeiting their right to transportation.			•	1 April	
5.4	Refreshments & Ice Baths		FIL	HC	PC	Schedule	Reference
	5.4.1	It is the responsibility of the host country to: provide injury ice and water at the playing venue 30 minutes prior to the commencement of each match, following each match, and to be replenished throughout the daily schedule. provide a contact for the purchase of ice.		•			
	5.4.2	It is the responsibility of each country to notify the host country of additional ice orders within the specified time. Extra ice ordered by teams above the contracted amount will be billed to the individual countries.		•	•		
5.5	Meeting Rooms		FIL	HC	PC	Schedule	Reference
	5.5.1	It is the responsibility of the host country to have meeting rooms available for teams and officials with video/dvd facilities and internet capability and a meeting room specifically for officials, preferably at the site of the games.		•			
	5.5.2	It is the responsibility of the host country to schedule allocation of rooms and times, following requests provided from countries not later than 1 March.		•		Requests due by 1 March	
	5.5.3	It is the responsibility of each country to liaise with the world event Coordinator/designated person if any changes are required. Changes may be denied once the schedule has been finalized.			•		

6. Publicity and Promotions			FIL	HC	PC	Schedule	Reference
6.1	Media Coverage		FIL	HC	PC	Schedule	Reference
	6.1.1	It is the responsibility of the host country to: - appoint a media coordinator for the event who is conversant with the FIL Bylaws. - publicize the world event within own country both pre-tournament and during the tournament. - provide IT facilities for use by country media officers - inform competing countries of media coverage expected to maximize media link-up opportunities. - utilize all media sources including notifying international news services, e.g. Reuters, with results as tournament progresses.		•	•		
	6.1.2	It is the responsibility of each country to: - Submit in writing the names of designate country media representatives to the Event Chair by 1 March -inform Media outlets in each country of the FIL Media Policy and application form on the FIL website - be responsible for pre-event media promotion in their own country			•	1 March	FIL Media Policy and Application form
	6.1.3	1 Media Pass credential and 1 media vest will be given to each country; other media credentials must be paid for by the country at a cost determined by the host country. Media personnel must wear the designated media vest at all times to be on the field.		•			
6.2	Program		FIL	HC	PC	Schedule	Reference
	6.2.1	It is the responsibility of the host country to publish an event program.		•			Program
	6.2.2	It is the responsibility of the host country to advise the countries of the information required and dates. The Chair of Competition must be provided with draft prior to finalization and printing.		•	•		
	6.2.3	It is the responsibility of each country to meet all deadline requirements. All information will be submitted online on the FIL website data base by 1 st March. Photos must be provided in the size and format required by the host. Changes made after that time may not be included in the event program. If more than eighteen players are listed in the online submissions, the eighteen players to be included in the program must be designated by 1 st March. Alternate players will not be listed in the program. Officials pictures and information for the program must also be submitted by 1 st March.			•	1 March	
6.3	FIL Logo		FIL	HC	PC	Schedule	Reference
	6.3.1	The FIL logo is to be displayed on all officials' and players' uniforms for the world event. Placement of the logo on players' uniforms is the lower left or right thigh edge of skirt.	•		•		
	6.3.2	An FIL electronic logo will be provided for download from the host country to each country's Team contact upon payment of the entry fee.	•		•		
	6.3.3	The FIL logo may not be used on sales items without written permission of FIL.	•	•	•		FIL World Event Contract

6.4 Sales Items			FIL	HC	PC	Schedule	Reference
6.4.1	It is the responsibility of the host to provide at no charge to each country, World Event Committee, and FIL, the necessary facility to sell items. Sales items are the choice of each country. A country will confirm that they will require space to sell items by 1 March.		•	•	•	1 March	
6.4.2	It is the responsibility of the host country to permit/sell "sales space" to others, e.g. sponsors as well as ensure "sales area" is adequate, with provision for security.			•			
6.5 Sponsored Items			FIL	HC	PC	Schedule	Reference
6.5.1	Sponsored items to be worn/used/ promoted by participating countries must be advised to the host country no later than 1 January in the year of the world event. Where such items may conflict with a country sponsored items, the latter shall prevail.		•	•	•	1 January	
6.6 Championship Signage			FIL	HC	PC	Schedule	Reference
6.6.1	The right to secure world event signage is offered first to the host country. If host country denies offer, FIL may seek signage rights.		•	•			
6.6.2	It is the responsibility of the host country to inform FIL and countries of world event signage agreements and associated contractual obligations by 1 January in the year of the event or whenever known.			•		1 January	
6.6.3	It is the responsibility of each country to comply with host country signage contractual obligations.				•		
6.7 Photographic Session			FIL	HC	PC	Schedule	Reference
6.7.1	It is the responsibility of the host country to have photos taken preferably on the day prior to commencement of World Championship for the following: - Teams - The Officials - Official Party		•	•	•	One day pre-event	
6.7.2	Each team to be photographed <u>with</u> the World Cup or Margaret Boyd Trophy (Under19 Championship) for use in promotional material following the world event and for record. CD of photographs to be forwarded to FIL Women's Competition Chair with winners photographs to be held in FIL Archive.			•	•		
6.7.3	Each country may ask for extra photos (e.g. with additional personnel) to be taken at their own expense. Each country has the option of having their photo taken in playing uniforms or walking out uniforms.				•		
6.8 Uniform Advertising			FIL	HC	PC	Schedule	Reference
6.8.1	A maximum of four sponsor logos may be displayed on the field of play on the body or playing uniform (the country logo does not count as a sponsor), none of which may exceed 40 square centimeters.				•		
6.8.2	The FIL logo must be placed on the right or left front thigh of the skirt.				•		
6.8.3	No tobacco advertising permitted.			•	•		

	6.8.4	No alcohol advertising is permitted at an U19 Championship.		•	•			
	6.8.5	It is the responsibility of each country to advise FIL Women's Competition Chair of any uniform advertising by 1 January in the year of the event.	•		•	1 January	FIL Rule Book	
6.9	Digital recordings		FIL	HC	PC	Schedule	Reference	
	6.9.1	Opening and closing ceremony and a minimum of the semi-final and final matches must be digitally recorded, ideally with all matches digital recorded. These digital recordings are to be of the highest quality possible. The digital recorder must be approved by the Women's Director of Competition. A copy of all games digital recorded must be provided, post event, at no charge to FIL.	•	•				
	6.9.2	It is the responsibility of the host country to provide opportunity for coaches to review each game.		•				
	6.9.3	The host country should provide a platform for team use that will hold 2 team personnel from each team playing and the accredited official tournament media staff for TV or web casts.		•	•			
	6.9.4	Only teams participating in the game and accredited tournament media (television or web cast personnel) will be permitted in the official digital recording area.			•			
	6.9.5	Teams scouting games during the Championship may digitally record from the stands, but will not be permitted access to the official digital recording area.		•	•			
	6.9.6	The cost of digital recordings for member nations/individuals is to be determined by host country.		•	•			
6.10	TV/Video Rights		FIL	HC	PC	Schedule	Reference	
	6.10.1	All TV/Video rights to be formalized with written agreements with the FIL	•	•				
6.11	Media Policy		FIL	HC	PC	Schedule	Reference	
	6.11.1	The FIL Designated contact of each country must apply for Media Passes for their designated Media Personnel. All Media Personnel designated with Media Passes will be allowed only in the areas designated as Media Areas by the Tournament Media Director. The Tournament Media Director will designate the date that Media applications by 1 March. -1 Media Pass Credential and 1 media vest will be given to each country ; other Media credentials must be purchased by the country. Media personnel must wear a media vest at all times to be on the field. It is the responsibility of each country to: - inform Media outlets in each country of the FIL Media Policy and application form on the FIL website. - be responsible for pre-event media promotion in their own country				1 March	FIL Media Policy and Application Form see 6.1	

6.11.2	Pre – game	<p>The requested players/coach from each country must accept the invitation to speak to the media with the exception of a medical concern.</p> <p>Media request to interview a coach or player must be given to the media director 60 - 90 minutes prior to the game. Any pre-game interviews must be completed before the teams take the field for the official 35 minute on field warm-up. The Media Director will communicate with the Technical Delegate. the Technical Delegate or her/his appointee shall communicate the names of the players and coaches requested for interview to team managers</p>					
6.11.3	Post – game	<p>The requested players/coach from each country must accept the invitation to speak to the media with the exception of a medical concern.</p> <p>Following the 10 minute cool down period and the “Player of the Match” Presentation, as teams leave the bench area, those being interviewed will report to the Media Interview Area. The losing team will be interviewed first. A maximum number of two players and one support staff maybe requested for interviewing. The technical delegate or her/his appointee shall communicate the names of the players and coaches requested for interviews to the team managers.</p>		•	•		
7. Ceremonies and Functions							
7.1	Official Guests	FIL	HC	PC	Schedule	Reference	
7.1.1	To include:	<ul style="list-style-type: none"> - Teams - Officials - Official Party - Country representatives - Past FIL/IFWLA Presidents & Life Members/Lifetime Achievers - next World Event Coordinator 	•	•	•		
7.1.2		It is the responsibility of the host country to: ensure the official guest list is complete and guests are invited to the appropriate event. It is the responsibility of the Women’s Sector Chair to send invitations to the Official Guests by 1 January in the year of the event.		•		1 January	
7.1.3		It is each country's responsibility to advise the host country of VIPs from within their own country attending the world event.		•	•	1 January	
7.2	Opening Reception	FIL	HC	PC	Schedule	Reference	
7.2.1		Every world event should include a welcome reception.	•	•			
7.2.2		It is the responsibility of the host country to determine the style of the reception and to advise the countries of dress code for the event. Ideally members listed as Official Guests (7.1.1) would be		•		1 January	

		invited to this Opening Reception. Invitations should be sent to Official Guests by the Organizing Committee in conjunction with the Women's Sector Chair by 1 January in the year of the event.					
7.3	Opening Ceremony		FIL	HC	PC	Schedule	Reference
	7.3.1	Every world event should include an Opening Ceremony. Host country should provide special seating for the Official Guests.		•			Opening Ceremony
7.4	Closing Ceremony		FIL	HC	PC	Schedule	Reference
	7.4.1	Every world event should include a Closing Ceremony. Host country should provide special seating for the Official Guests.		•			Closing Ceremony
7.5	World Cup Only		FIL	HC	PC	Schedule	Reference
	7.5.1	Presentation of Wes Patterson award to be included at the Closing Ceremony. An invitation to be extended to Carol Patterson to present the award should be sent by 1 January in the year of the event by the Women's Sector Chair.	•			1 January	
8. Presentations							
8.1	FIL World Cup Trophy and "Margaret Boyd" Trophy (Under 19)		FIL	HC	PC	Schedule	Reference
	8.1.1	It is the responsibility of the reigning champion to return the trophy to the next world event.			•		
	8.1.2	It is the responsibility of the reigning champion to ensure the trophy is kept clean and in good condition; transported at all times travel in the trophy box from the end of the presentation ceremony from one world event to the next. FIL recommends that insurance be taken out by the holder to cover the safety, repair and replacement costs and any other risks. The interest of FIL as the owner should be noted on such policy. Insurance details to be provided to FIL Administration.		•	•		
	8.1.3	It is the responsibility of the country holding the World Cup/Championship trophy to have the name and year engraved on it. The cost of engraving the winner's name and year is to be borne by the winning country. A replica of the trophy may be cast for the winning country for perpetuity. This will be at the cost of the winning country.			•		
	8.1.4	It is the responsibility of the host country to display the trophy during the world event and have the trophy at all official functions.		•			
8.2	Wes Patterson Award - World Cup only		FIL	HC	PC	Schedule	Reference
	8.2.1	FIL Women's Competition Chair to keep the perpetual award and bring to World Cup.	•	•	•		Wes Patterson Award
8.3	Medals		FIL	HC	PC	Schedule	Reference
	8.3.1	Twenty eight gold, silver and bronze medals shall be presented to the winners, runner-up and third place teams (Twenty Five for the team personnel, One for Country President, One for winning team's National Body and One for FIL Archives). The striking of same will be the responsibility of FIL Women's Competition Chair. The "dye" will be held by FIL, with the Competition Chair to provide all medals to the World Championship Coordinator prior to the commencement of the Championship. Cost of medals to be borne by FIL. If medal winners wish to have further engraving on medals (e.g. name/country) this is up to the individual and is at their own expense.	•				

		Note: If the Medical Practitioner is a shared position, only 1 medal will be given to that position. Only one Medical Practitioner can be in residence and on the field at one time and only 1 credential will be given to the position.					
	8.3.2	All Officials shall be presented with a World Event memento. This will be the responsibility of the FIL Competition Chair. Cost of the memento is to be borne by FIL.	•				
8.4	Participation certificates		FIL	HC	PC	Schedule	Reference
	8.4.1	The host country shall provide a participation certificate to all team members, officials, and significant others. The design of the certificates must be approved by the FIL Competition Chair. Each certificate should have both the FIL and Event logos and FIL official signatures.		•			
8.5	Match awards		FIL	HC	PC	Schedule	Reference
	8.5.1	It is recommended that Player of the Match awards be presented. It is the responsibility of the host country to determine and provide the award. Player of the match awards to be selected by a combination of participating match table officials and FIL personnel. The Event Organizing Committee will organize presenters for the Player of the Match and provide a short biography of each presenter for the public announcer.		•			Player of the Match Award
8.6	FIL World Team		FIL	HC	PC	Schedule	Reference
	8.6.1	A FIL World Team will be selected from competing teams. A selection panel will be established by FIL in consultation with the host country. Coaches and match award judges (if relevant) to be included in the selection panel with feedback sought from Team Coaches. The team to comprise the best twelve players in the world. The type and cost of the awards will be borne by FIL. These awards shall be presented at a time determined by the FIL Women's Competition Chair and the Event Coordinator.	•				Appendix
8.7	FIL Heart of Lacrosse Award		FIL	HC	PC	Schedule	Reference
	8.7.1	These awards shall be presented to recognize an outstanding contribution by an individual/group to the team/group selecting them. One award will be presented by each participating team, by the Officials and by the FIL Women's Sector. Nominations will be compiled by the FIL Competitions Chair. The award may take the form of a certificate, plaque or similar and the cost will be borne by FIL. These awards shall be presented at a time determined by the FIL Competition Chair and the Event Coordinator.	•	•	•		Heart of Lacrosse Award

9. Other							
9.1	Reports		FIL	HC	PC	Schedule	Reference
	9.1.1	FIL is to receive a draft world event report and draft accounts from the event Coordinator (or proxy) at a date to be determined by the FIL Board.		•		Not later than nine months post-event	
	9.1.2	FIL is to receive a final world event report and accounts from the event Coordinator (or proxy) not later than one year after the event.		•		Not later than one year post-event	

APPENDIX

Awards

Heart of Lacrosse Award

These awards will be made to individuals who have participated in any capacity at a FIL World Championship, or at a FIL supported/sponsored international event.

Awards may be made to individual players in own or opposing teams, competitors, administrators, officials, attendants or trainers.

- Each country squad may select one person for the award
- The group of umpires and technical delegates may select one person for the award
- The FIL Women's Sector may select one person for the award
- The Organizing Committee may select one person for the award

The award will be a physical memento selected by the FIL Officers with the date and the event inscribed upon it, together with a brief written citation stating why the individual was selected by the relevant group. This award is paid for by FIL.

Presentations will be made in public, at an appropriate part of the world event to be determined by the Competition Committee and the host country organizer.

Criteria:

The individual selected by the group must have:

- Made an outstanding individual contribution to the group selecting them
- Made an excellent and professional contribution to the event
- Made a difference to someone in the group, or to the whole group which has significantly enhanced their ability to participate in the event



Wes Patterson Award

The Wes Patterson Award was established by the IFWLA in honor of Wes to be presented to a player who embodies the 'Spirit of the Game'. The player must stand out as one whom:

- displays sportsmanship and team co-operation
- makes contributions to the team
- be an unselfish competitor
- be a person who is fair and generous
- be a good loser and gracious winner
- be courteous in her relations with others
- be one who accepts the results of the game and the decisions of officials

The following groups will comprise the selection committee and each group will have one vote:

- FIL Women's Sector Chairs
- Officials
- Each team participating
- Carol Patterson or her representative.

Player of the Match

Player of the Match Award is selected by a "Player of the Match" Committee, designated prior to the beginning of the games and may include table personnel, coaches, FIL members and other selected personnel. The award is given to a player whose outstanding contributions to the game impacted their team significantly. The Player of the Match Award trophy or award is designed by the host country and the responsibility of the host country to secure a sponsor to pay for these awards. The host country is responsible for selecting the presenters for each award and for preparing a short biography for the public announcer to read.

Player of the Match Script

Ladies and gentlemen, may I direct your attention please to the field where we will be presenting the Player of the Match.

Presenting the Player of the Match today is:

Our Player of the Match today from _____ is _____.



Ceremonies

Opening Ceremony

This should include:

- March on by teams and officials in uniform.
- Raising of countries' flags and FIL flag. (FIL to be responsible for providing each country's flag and FIL flag.)
- Flags and anthems (held by FIL Competition)
- Official Party
- Official welcome
- To have a player, coach and official be nominated by the Host Country, *The Officiating Chair nominates the Official (see oath below)* to state the oaths for their constituencies.
- There must be at least forty five minutes between the end of the opening ceremony and the line-up of teams for the opening match.

It is the responsibility of FIL to:

- Provide country and FIL flags to the host country

It is the responsibility of the host country to:

- Liaise with FIL Board on format of opening ceremony.
- Advise those participating in ceremony of the format.
- Advise visiting dignitaries at least two months prior to World Championship of prepared speeches.
- Nominate a player, coach and official to recite the oath (Refer Appendix H.).
- Advise exact code of uniform for teams and officials for range of Championships.
- Prepare the program.
- Advise those participating in ceremony of the format.

It is the responsibility of each county to:

- Abide strictly to uniform code as directed by host country.

Closing Ceremony

All teams and officials are to be in uniform and to be present at closing ceremony. The ceremony is to include:

- Medal presentation
- Relevant World Championship trophy presentation by FIL President. (It is the responsibility of the winning country to have trophy engraved. Account may be sent to FIL Director of Administration.)
- Lowering of flags.
- Playing of national anthem of winning country.
- Passing of FIL flag to host country of next World event.
- Farewell by host country.
- Invitation to next World event by incoming host country President/representative.



Event Oaths

Players' Oath - recited by a player selected by the Event Coordinator

In the name of fellow lacrosse players, I promise that during the FIL "xxx World" event, I shall endeavor at all times to play within the spirit and rules of the game, while striving for the highest ideals of sportsmanship, for the honor of our sport and our country.

Officials' Oath – recited by an official selected by the Officiating Chair

In the name of all officials, I promise that during the "20XX FIL Women's World _____", I shall uphold the rules of women's field lacrosse with fairness and integrity for the good of the game.

Coaches' Oath - recited by a coach selected by the Event Coordinator

In the name of all coaches, I promise that during the 20XX FIL Women's World 'event' _____, I shall foster co-operation and teamwork in the pursuit of excellence and shall coach within the spirit and rules of the game.

Documentation

The following FIL World Event documentation is available on the FIL website.

- World Event Contract Template
- World Event Bid Template
- Acceptance Form (including Invitation to Attend)
- Bid Calendar
- Country Contact Information Form
- FIL Women's Sector Bylaws
- FIL Women's Player Registration, Medical Treatment Authority and Code of Conduct Forms
- FIL Women's Player Eligibility Criteria
- FIL Women's U19 School Waiver Form
- FIL Women's U19 Age Dispensation Form
- FIL Women's "Non-Passport Holder" Eligibility Form
- FIL International Transfer Card Form
- FIL Off Field Officials Policy
- FIL Officials Roles and Responsibilities
- FIL World Event Officials Selection Policy
- FIL Media Policy and Media Application Form
- FIL Team Withdrawal Policy
- FIL Team Forfeiture Policy
- FIL Players Code of Conduct
- FIL Officials Roles and Responsibilities
- FIL/IFWLA Honorary Members and Past Presidents
- FIL WADA Rules
- FIL Approved Women's Crosses
- FIL Residual Debt Policy
- Therapeutic Use Exemption Form



- Unit determination
- World Cup Final Standings

FIL World Events/FIL/IFWLA History

World Cup Standings (FIL 2009 onwards, IFWLA 1982-2005)

Year	Location	1st	2 nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th	20th
2017	Guildford, ENG																				
2013	Oshawa, CAN	USA	CAN	AUS	ENG	WAL	SCO	HAU	ISR	JPN	IRL	NZL	GER	AUT	NLD	KOR	FIN	LAT	HKG	SWE	
2009	Prague, CZE	USA	AUS	CAN	ENG	IRE	WAL	JAP	SCO	CZE	GER	HAU	NZL	NLD	AUT	DEN	KOR				
2005	Annapolis, USA	AUS	USA	ENG	CAN	JAP	WAL	SCO	CZE	GER	NZL										
2001	High Wycombe, ENG	USA	AUS	ENG	CAN	WAL	SCO	JAP	GER												
1997	Edogawa, JAP	USA	AUS	ENG	WAL	CAN	SCO	JAP													
1993	Edinburgh, SCO	USA	ENG	AUS	CAN	SCO	WAL	JAP	CZE												
1989	Perth, AUST	USA	ENG	AUS	CAN	SCO	WAL														
1986	Philadelphia, USA	AUS	USA	SCO	CAN	ENG	WAL														
1982	Nottingham, ENG	USA	AUS	CAN	SCO	ENG	WAL														

U-19 Championship Standings

Year	Location	1st	2 nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th	20th
2015	Edinburgh, SCO	CAN	USA	ENG	AUS	NZL	JPN	WAL	SCO	GER	CZE	FIN	COL	KOR	ISR						
2011	Hannover, GER	USA	AUS	CAN	ENG	WAL	SCO	HAU	JAP	CZE	GER	NZL	NLD								
2007	Peterborough, CAN	USA	AUS	ENG	CAN	JAP	HAU	SCO	WAL	CZE	NZL	GER									
2003	Towson, USA	USA	AUS	CAN	ENG	JAP	WAL	SCO													
1999	Perth, AUS	USA	AUS	CAN	ENG	WAL	JAP	SCO													
1995	Haverford, USA	AUS	USA	ENG	CAN	SCO	WAL	JAP													



Honorary Members and Past Presidents

IFWLA Life Members

Margaret Boyd (England - 1989) (dec.)
Jane Vache (USA - 1989) (dec.)
Elizabeth Blaydes (England - 1993)
Jackie Pitts (USA - 1993)
Lanetta Ware (USA – 2001)
Fiona Clark (Australia – 2009)
Sue Redfern (England – 2009)
Feffie Barnhill (USA – 2009)
Susie Ganzenmuller (USA – 2009)
Marge Garinger (USA – 2009)

Past presidents

IFWLA

Margaret Boyd (ENG) (dec) 1972-1980
Jane Vache (USA) (dec) 1980-1982
Elizabeth Blaydes (England) 1983-1985
Jackie Pitts (USA) 1986-1989
Maureen Watson (England) 1989 - 1993
Lanetta Ware (USA) 1993-2001
Fiona Clark (Australia) 2001-2008

FIL

Feffie Barnhill (USA) 2008-2010
Stan Cockerton (Canada) 2010-present

Removed meetings schedule – was a repeat



Points Allocation and Tie Break Procedure

A points system will be used for round robin and pool play with all matches being played to a clear winner.

Win = 2 points **Loss = 0 points**

The final standings for knock-out play will be determined by points. In the event of a tie, the tie will be broken by the result of the head-to-head meeting between the teams. In the event of a tie then the goal differential formula will be used as per FIL Rules.

Tie-Breaking Formula

In the event of a tie in ladder positioning after Pool Play rounds, tie will be broken by:

The result of the head-to-head meeting between the two teams (the winner gaining the higher ranking);

or

If these two teams tied, then a formula for goal differential to be used.

Definition of “Goal Differential”

If two teams tie during Pool Play, then a formula for goal differential will be used. In the formula, the scores of all the games in the round robin of the tied teams are used. The maximum difference in scores allowed per any game will be 12, arrived at by reducing “goals for”. Actual scores are used except those of matches in which the goal difference exceeds 12, in which case the goal difference is reduced to twelve (e.g. a score of 15 – 1 will be reduced to 13 – 1 before use in the goal formula).

Tie Break procedure for a three way tie:

If three or more teams are tied, the following procedure shall be used:

General Principles

1. If at any point one team is ranked above the others in the group of tied teams, that team shall be awarded the highest seed and the tie break procedure will continue to the next seed, start over at phase 1.
2. For Phase 1 of the tie break, only results among the tied teams shall be considered.
3. If Phase 1 does not produce a result, the committee will enter Phase 2

Phase 1

1. Head-to-head competition among all teams / winning percentage
2. Goals allowed
3. Goal differential, with a maximum of 12 per contest

Phase 2

1. Records against common opponents. If all teams did not have a common opponent, continue to step 2
2. Goals allowed
3. Goal differential, with a maximum of 12 per contest

Goals for - Goals against



Total Goals

Tie Game / Overtime Procedure – Classification Matches only

1st Overtime – played in entirety

- 5 minutes rest
- Coin toss for choice of ends
- 6 minutes of overtime (two - three minute periods), clock stops on every whistle
- Teams change ends after three minutes – no coaching allowed

2nd Overtime (if needed) – Sudden Victory

- 3 minutes rest
- Teams change ends
- 6 minutes of overtime (two – three minute periods), clock stops on every whistle
- Teams change ends after three minutes – no coaching allowed

3rd Overtime (if needed) – Sudden Victory

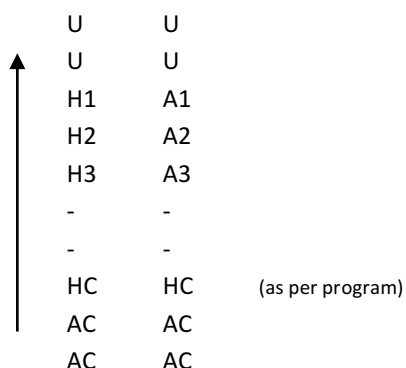
- 3 minutes rest
- Teams change ends
- 6 minutes of overtime (two – three minute periods), clock stops on every whistle
- Teams change ends after three minutes – no coaching allowed

Pre-game Line Up Procedure with March and Anthem

Teams Line up along sideline in numerical order and walk onto field in two single file lines in the following order:

March out in groups of 2:

- Umpires
- Players in Numerical Order with 1 being first – Home team on left facing pitch
- Head Coach, Assistant Coaches, Team Manager, Team Trainer, Team Physician as listed in program





Post Match Schedule

- Teams have 10 minutes to cool down on the game field and in the team bench areas. The 10 minute countdown starts at the sound of the horn/whistle that ends the game.
- Teams must remove all belongings from the team bench areas, leave the field and go to the designated area for Player of the Match presentations and be ready for the presentation when the clock reaches 0.
- Interviews with the Media will take place in the designated Media Area immediately following the Player of the Match presentation. Media are not allowed on game field but will meet scheduled players and/staff representatives for interviews at the Media Area following the 10 minute cool down.

Program

The event program will include

- FIL President's welcome
- Host Country President's welcome
- World Championship Coordinator's welcome
- Team photo/individual photos – 18 players plus 7 staff
- Information on team members
- Game schedule
- Score Sheet
- Acknowledgements by host country
- Officials names and photos
- FIL Board
- Brief rules of the game and field positions.

Roles & Responsibilities

Ball person

1. Selection of Candidates – Host country to decide format for selection of candidates to cover all matches. There may be an evaluation process to select the appointments for the final matches.
Pre-match Training – Host country should arrange a training session for all ball persons to convey the importance of their jobs and the proper techniques. Ideally the training should be completed prior to the World Cup, but the training may also be held in conjunction with the opening ceremonies. Ball persons must be taught how to determine the proper speed and trajectory of the ball being rolled in as a replacement. For safety reasons, ball persons shall not be placed behind or near the goal in a position that they might be in line with a shot on goal.



Communication to Parents – It is vital that the parents know the importance of 1) their child having the correct uniform for the games and 2) ensuring that their child always arrives on time for their duties.

Hosts must provide a method of contact for parents should a child be unable to perform their duties.

Uniform – Each ball person should wear the same identifying top. Suggest a T-shirt or bib of bright and distinguishing colour (different from all participating teams' uniform colours).

Placement of Ball persons – Recommended number of ball persons per match is eight – two per each side of the pitch and two behind each goal. Indicate where they are to stand in relation to Bench Area on the sidelines and in relation to goal cages. All ball persons must stand outside the boundary. For safety reasons, ball persons shall not be placed behind or near the goal in a position that they might be in line with a shot on goal.

Technique for Ball Replacement – When a ball goes out of play in a ball person's area of responsibility, a new ball must first be dropped or rolled in direction of and/or directly to the player who is nearest to where the ball crossed outside the dotted boundary guideline. The old ball must then be chased and retrieved. Ball persons on either side of the person who is retrieving a ball should be ready to help out and supply a new ball should one be needed before the person retrieving a ball returns to her/his position.

Ball persons must report to the Score Table 20 minutes before the game begins.

Medical Practitioner

A "Medical Practitioner" is a Medical Doctor who is registered with the country's medical governing body and is licensed to practice medicine. The specific title "Medical Practitioner" is a protected title by law, and only applies to those listed in the country's Medical Register for Medical Doctors.

By law, these "Medical Practitioners" are allowed to:

- Practice medicine independently of supervision
- Authorized to sign death certificates, cremation forms, do not resuscitate orders Suture cuts or set broken bones
- Prescribe and administer drugs

A Medical Practitioner is recognized by the following degrees:

- MD
- MBBS
- BMED
- DO

Or the equivalent in the country they are representing

Nurses, Nurse practitioners and physicians assistants are not legally permitted to use the title and are not included in this definition.



Scorer

1. Receive team rosters with starting line-ups 20 minutes before game time and note the number of the speaking captain on the scoresheet for each team
Record goals and assists scored – name and number of scorer and assist and time of goal
Record all warnings and suspensions – name and number of player, time, foul and colour of warning card; Inform player and coach at what time on the clock the player or substitute may enter the game.
Inform the Technical Delegate (TD) of any illegal substitution immediately.
Inform TD when lapsed playing time for a suspension is complete
Personal foul (yellow card) – 2 minute suspension; no substitute
Personal Foul (yellow/red or red card) – 10 minute suspension; no substitute
Team foul (green/red card) – 5 minute suspension; no substitute

Timer

1. Time 35 minute count down prior to game; Time 30 minute halves
Show Yellow Flag when 2 minutes remain in each half; Show red flag when 30 seconds remain in each half only if there is no visible clock on the field.
Reserve umpire notify nearest umpire when 30 seconds remains and stay on the field; Reserve umpire count down last 10 seconds to nearest umpire
Time 10 minutes half time; Notify umpires when 5 and 8 minutes have elapsed
Time injury Time outs: Field Player – 2 minutes maximum and Goalkeeper – 5 minutes maximum
Time Team Time outs (requested by either team after a goal)
90 seconds – sound horn when 30 seconds remain and when time is up
Start/restart clock with umpire’s whistle and arm signal
Stop clock on umpire’s whistle and arm signal; After each goal; Whenever umpire signals “time-out” (for injury, cards, team time-outs, etc.); Within the last two minutes of each half on every whistle

Off Field Officials (Technical Delegate)

Technical Delegates will be responsible for:

- Supervising timers and scorers which includes keeping track of cards and suspensions to ensure correct penalty is awarded.
- Keeping the pre-game schedule on time
- Technical Delegates will be present at the practice fields, 40 minutes prior to the game time to escort teams to the match field so they enter the field at 35 minutes prior to game time.
- If an obvious error by the timer has occurred because of the failure to start or stop the game clock at the proper moment, the error may be corrected only when the umpire(s) (and/or TD at a sanctioned tournament) has definite information relative to the time involved.
- Assist reserve umpire with taking water to the field umpires when appropriate.
- Liaising with grounds personnel, game umpires, and teams’ coaches if there is any dispute as to the condition of the grounds.



- Monitoring the number of people in the team bench areas. The home bench and coaching box will be on the scorer's right.
- Supervision of extra crosses at the technical table and any illegal Crosse ejected from the game at technical table.
- Supervising the ban on wireless communication except as necessary for medical emergency, forgotten equipment etc.
- Check all field markings.
- Technical Delegates may issue a warning card to bench personnel for the infringement of rules.
- Technical Delegates may call a time out and consult with on-field officials.

The Deputy Technical Delegate shall:

- Act as the liaison between coaches and officials concerning interpretation of rules and emphasis on rules which need to be addressed.
- Attend meeting immediately prior to the world event for coaches and umpires.
- The schedule for the Technical Delegates will be drawn up by the Head Technical Delegate
- Be provided with (or shall wear) a uniform.
- March with teams and officials at the Opening and Closing Ceremonies.
- Receive a gift or memento in recognition of their participation in the event (as per the umpires).

Team Liaison

Establish communication with the Head Coach and Team Manager of Team at least three months prior to world event, and continue communication throughout world event

- Meet and greet Team at Airport and facilitate their transportation needs to hotel.
- Facilitate check in process at hotel for team, particularly if language is a concern.
- Facilitate team manager and head coach with locating resources the team may need during event: i.e.: restaurants, grocery stores, pharmacy, hospital and medical services, banks, ATM's, etc.
- Facilitate team transportation to event.
- Be available to the team manager to answer questions and concerns.
- Facilitate team with opportunities to learn about the culture and tourist attractions available to the teams.
- Be the communication link between the world event organizers and the team.



Schedule

Tournament Format

The most recent schedules have been a combination of pool play or round robin followed by championship bracket and placement games. Tournament format will depend on the number of teams participating in the event.

Officials

Removed repeat of selection of officials

Number of Umpires Required

1. There shall be required three umpires for each game to be played on each day, with no umpire being required to umpire on field more than once per day.

There shall be required one reserve umpire for each game to be played, with no umpire being required to umpire on field more than one game per day and sit as a reserve umpire for more than one game per day. If an umpire is not on field, they can sit as a reserve for 2 games; however, these must not be consecutive.

There shall be a sufficient number of alternate umpires required such that no alternate umpire shall sit as a reserve umpire for more than two games per day.

Fitness Testing – See Fitness Test Policy and World Event Selection Policy

Policy of Neutrality for playoffs

1. The FIL Officiating Chair and World Event Officiating Committee are responsible for selecting the best officials for all playoffs games. They may seek input from other off field officials participating at the world event.
2. On field officials must be either three neutral umpires; or one umpire with affiliation to each country's participating team and one neutral umpire.

Neutral Umpire: An umpire not affiliated with the country of either team in a given match.

For the purposes of this illustration, Team A are playing Team B.

Possible Umpiring Crews could be:

- a) Umpires from Team C, Team D, Team D. (Neutral)
- b) Three Umpires from the Team E. (Neutral)
- c) Umpires from Team A, Team B, Team C. (Balanced)



In c) this crew is acceptable as there is one umpire affiliated with each of the participating teams, plus one neutral umpire.

World Team

The team to comprise the best twelve players in the world (guidance only: one goal keeper, three defense, five midfield and three attack).